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| **Shaler North Hills Library**  **1822 Mt. Royal Blvd | Glenshaw | PA | 15116**  **412-486-0211 | shalerlibrary.org**  **Application For Employment** | | | | | | | We are an Equal Opportunity Employer. All qualified applicants will be considered without regard to race, color, religion, national origin, ancestry, sex, non-job related disabilities or age. | | **Please print or type**. The application must be fully completed to be considered. Please complete each section, even if you attach a resume. |
| If you need assistance with this form due to a disability, please contact the Library at 412-486-0211. | | | | | | | | | |
|  | | | | | | | | | |
| **Personal Information** | | | | | | | | | |
| Name | |  | | |  | |  | |  |
|  | | | | | | | | | |
| Address | |  | | | City | | State | | Zip |
|  | | | | |  | |  | |  |
| Home Phone | | Cell Phone | | | Email Address | |  | |  |
|  | |  | | |  | | | | |
| Are you at least 18 years of age? | |  | | | Do you have PA Child Abuse and Criminal Background Clearances? | | | | |
| Yes | No | | | | Yes | No | | |  |
| Resume attached? | | | | | | | | | |
| Yes | No | | | |  |  | | |  |
|  | | | | | | | | | |
| **Position** | | | | | | | | | |
| Position You Are Applying For | | | | | Available Start Date | |  | |  |
|  | | | | |  | | | |  |
| Employment Desired | |  | | |  | |  | |  |
|  |  | Full Time | |  | Part Time |  | | Seasonal/Temporary |  |
| Are you available |  | Daytime | |  | Evenings |  | | Weekends |  |
| Please list any special skills, abilities or experiences related to this position. | | | | | | | | | |
|  | | | | | | | | | |
| **Education** | | | | | | | | | |
| School Name | | | Location | | Years Attended | | Degree Received | | Major |
|  | | |  | |  | |  | |  |
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| **[** | | | | | | | | | |
| **References** | | | | | | | | | |
| Name | | | | | Title | | Company/Affiliation | | Phone/Email |
|  | | | | |  | |  | |  |
|  | | | | |  | |  | |  |
|  | | | | |  | |  | |  |
| **Employment History** | | | | | | | | | |
| **Employer (1)** | |  | | | Job Title | |  | | Dates Employed |
|  | | | | |  | | | |  |
| Work Phone | |  | | | Email | |  | |  |
|  | | | | |  | | | |  |
| Address | |  | | | City | | State | | Zip |
|  | | | | |  | |  | |  |
| **Employer (2)** | |  | | | Job Title | |  | | Dates Employed |
|  | | | | |  | | | |  |
| Work Phone | |  | | | Email | |  | |  |
|  | | | | |  | | | |  |
| Address | |  | | | City | | State | | Zip |
|  | | | | |  | |  | |  |
| **Employer (3)** | |  | | | Job Title | | | | Dates Employed |
|  | | | | |  | | | |  |
| Work Phone | |  | | | Email | |  | |  |
|  | | | | |  | | | |  |
| Address | |  | | | City | | State | | Zip |
|  | | | | |  | |  | |  |
| **(Optional) Military Service** | | | | | Branch | |  | | Length of Service |
|  | | | | | | | | | |
| **Signature Disclaimer** | | | | | | | | | |
| I certify that my answers are true and complete to the best of my knowledge. I authorize all current and former employers, educational institutions, and references to release information relevant to my application for employment.  If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | | | | | | | | | |
| Name (Please Print) | |  | | | Signature | | | | |
|  | | | | |  | | | | |
| Date | |  | | |
|  | | | | |

You may apply by email or in person. Save this document to your computer. Attach this document with your resume and email to: shaler@einetwork.net